



MADISON COUNTY BOARD OF SUPERVISORS

125 West North Street • Post Office Box 608
Canton, Mississippi 39046
601-855-5500 • Facsimile 601-855-5759
www.madison-co.com

December 15, 2014

Madison County Board of Supervisors:

This is to request a refund in the amount of \$25.00 for Ms. Natasha Allen. On February 7, 2014, Ms. Allen requested the use of the gazebo for a wedding. Ms. Allen made the reservation in anticipation of having a wedding but it was cancelled.

Attached is a copy of her application.

Sincerely,

Clara Latiker

Handwritten signature

MADISON COUNTY, MISSISSIPPI

RESERVATION APPLICATION FOR USE OF COUNTY BUILDING AND/OR GROUNDS

Today's Date: 2-7-14

Name and phone number of contact person for this request: Najasha Allen
601-906-1295

Nature of Meeting and/or Program: Wedding

Request is for: (Courthouse Square, Courthouse, Gazebo, or Board of Supervisor's Board Room). (Please circle one)

Date Requesting: 6-1-14 Time: 3:30 p.m. (a.m.) (p.m.)

CONDITIONS:

1. Reservations must be made in the Board of Supervisors' office.
2. Reservations should be made one month in advance.
3. Free use of a facility or grounds shall be limited to governmental entities, and Madison County civic groups.
4. All Madison County businesses, and individual residents of the county must submit a \$25.00 non-refundable deposit at the time of making reservations, and the nature of the meeting must be for non-profit only. {Excluding the Canton Flea Market}
5. The facility or grounds must be cleaned to the satisfaction of the county.
6. Use of a building or grounds shall be limited to no later that 11:00 p.m. {Excluding the Relay for Life}
7. No smoking, alcoholic beverages or dances will be allowed. Any activity which would possibly damage floors, walls, ceilings, or lights is forbidden.
8. Any damages will be the responsibility of the reserving party.
9. Indemnification that the county will be held harmless under all conditions.

Name: Najasha Allen {print name}

Address: 216 peach orchard dr.
Hidgeland, Ms 39157

Telephone: 601-906-1295

I hereby agree to the above conditions of this agreement and have tendered the \$25.00 deposit. {Cash} {Check}

Signature: Najasha Allen

Note: If utility service is needed please call Canton Municipal Utilities at 855-5480, 48 hours in advance of your reservation date. A \$25.00 deposit is required during normal working hours. A \$50.00 deposit will be required after working hours, week-end or holidays.

David H. Hester

RECEIPT

DATE 2/7/2014

No. 699701

RECEIVED FROM Natasha Allen

\$ 25.00

6-1-2014

FOR RENT
 FOR Bozha-Fielding DOLLARS

ACCOUNT	<u>25.00</u>
PAYMENT	
BAL. DUE	

- CASH
- CHECK
- MONEY ORDER
- CREDIT CARD

FROM 3:30 TO

BY Ghina Noshale

FEB 07 2014